



La Mesa-Spring Valley School District
VOLUNTEER CODE OF CONDUCT

As a volunteer, I agree to abide by the following code of volunteer conduct

1. Immediately upon arrival, I will sign in at the school office or the designated sign-in station.
2. I will wear or show a volunteer identification whenever required by the school to do so.
3. I will use only adult bathroom facilities.
4. I agree to never be alone with individual students.
5. I will not solicit outside contact with students.
6. I will exchange home directory information only with parental and administrative approval and only if it is required as part of my role as a volunteer. I agree not to exchange telephone numbers, home address, e-mail addresses or other home directory information with students for any other purpose.
7. I will maintain confidentiality outside of school and will share any concerns that I may have with teachers and school administrators.
8. I agree to not transport students without the written permission of parents or guardians or without the expressed permission of the school or district.
9. I will not disclose, use, or disseminate student photographs or personal information about students, self, or others.
10. I agree not to post, transmit, publish, or display harmful or inappropriate matter that is threatening, obscene, disruptive or sexually explicit or that could be construed as any form of harassment.
11. I agree only to do what is in the best personal and educational interest of every child with whom I come into contact.

I agree to follow the District Volunteer Code of Conduct at all times or cease student volunteering immediately.

Volunteer Signature

Date



SCHOOL VOLUNTEER APPLICATION

Information provided on this form is confidential and will be used only for school Volunteer Program purposes.

DATE _____ SCHOOL _____

VOLUNTEER'S FULL NAME _____
First Middle Last Relationship to Student

STUDENT NAME _____ GRADE _____
First Middle Last

VOLUNTEER ADDRESS _____
Street Address City, State, Zip Code

VOLUNTEER D.O.B. ____ / ____ / ____ HOME PHONE _____ WORK PHONE _____
Mo/ Day/ Yr

EMAIL ADDRESS: _____

DRIVER'S LICENSE / STATE OR MILITARY PHOTO I.D. # **(Identification must be brought in everytime volunteering or visiting the school site)** _____

VOLUNTEER EXPERIENCE _____

INDIVIDUALS TO CONTACT IN CASE OF AN EMERGENCY

1. _____
Name Address Phone

2. _____
Name Address Phone

- Do you have any criminal charges pending against you? YES** NO
- Have you ever been convicted of a felony? YES** NO
- Have you ever been convicted of a sex or drug-related offense or crime of violence? YES** NO
- Are you required to register as a sex offender under Penal Code 290.95? YES** NO

**** If you answered YES to any of the above, attach a written explanation for each YES answer.**

"I understand that the district may research my personal and professional background. I give my permission to have my personal and professional references researched and hold the district and any individuals providing the district with information harmless. I also understand that I may have a criminal history check run by law enforcement if I serve as a volunteer. It is possible that as a volunteer I may have more than occasional or infrequent contact with students. Under Penal Code 290.95 I am required to disclose to school officials if I am a registered sex offender. My failure to disclose this fact could result in my arrest, prosecution, and likely fine and imprisonment. By placing my name below, I declare under penalty of perjury that I am not a registered sex offender; that I have never been convicted for sex or drug related offenses or for crimes of violence; and there are no criminal charges pending against me. I agree to abide by the District's Volunteer Code of Conduct and further understand that while on campus as a volunteer I am covered by the District's Workman's Compensation Insurance."

Volunteer's Signature _____ Date _____

Processed by _____
School Staff Member

PLEASE READ RULES AND SIGN ON BACK



La Mesa-Spring Valley School District
VOLUNTEER CODE OF CONDUCT

As a volunteer, I agree to abide by the following code of volunteer conduct

1. Immediately upon arrival, I will sign in at the school office or the designated sign-in station.
2. I will wear or show a volunteer identification whenever required by the school to do so.
3. I will use only adult bathroom facilities.
4. I agree to never be alone with individual students.
5. I will not solicit outside contact with students.
6. I will exchange home directory information only with parental and administrative approval and only if it is required as part of my role as a volunteer. I agree not to exchange telephone numbers, home address, e-mail addresses or other home directory information with students for any other purpose.
7. I will maintain confidentiality outside of school and will share any concerns that I may have with teachers and school administrators.
8. I agree to not transport students without the written permission of parents or guardians or without the expressed permission of the school or district.
9. I will not disclose, use, or disseminate student photographs or personal information about students, self, or others.
10. I agree not to post, transmit, publish, or display harmful or inappropriate matter that is threatening, obscene, disruptive or sexually explicit or that could be construed as any form of harassment.
11. I agree only to do what is in the best personal and educational interest of every child with whom I come into contact.

FOR YOUR RECORDS: VOLUNTEER COPY